Rules and regulations of www.hric.pl website

Every person (further called User) visiting the internet website www.hric.pl and its contents (further called Website) automatically accepts all the rules described in Site rules and Privacy policy, which are available on website. HR Internal Consultants Ltd reserves rights to make changes to Site Rules without further explanation or advise.

General rules

- 1. Browsing the website and using its services is unequivocal with accepting Site rules as described below.
- 2. User must implicitly obey the Netiquette.
- 3. Braking the common law is forbidden.
- 4. All notices, consideration, problems or questions related to the website should be reported through Contact to Web Administrator.
- 5. All content sent to the website by specially prepared forms (POST and GET methods) are not to injure any person's dignity, or be disgraceful or obscene.
- 6. In case of appear any abuse of the Site rules, please contact the Web Administrator through contact data below.

Privacy Policy

- 1. Every person (hereinafter referred to as user) browsing the web services of www.hric.pl and those belonging to it (hereinafter referred to as website) automatically accepts all rudiments within Privacy Policy and Site Rules. HR Internal Consultants Ltd reserves the right to make changes to Privacy Policy without further notice or giving reason.
- 2. User is interested in receiving promotional materials regarding recruitment services and other business services in the HR area to the provided personal information, through traditional channels and electronically.
- 3. User agrees to process his/hers personal data first and last name, address, phone number, email address (in understanding with law of August 29th 1997 regarding protection of personal data: Dz. U. Nr 133, pos. 833 with further changes) by HR Internal Consultants Ltd established in Warsaw, Sikorskiego Av. 13/28, 02-758 Warsaw, Poland, for purposes of marketing and services of HR Internal Consultants Ltd and HR Internet Services Ltd.
- 4. User acknowledges, that:
 - a) HR Internal Consultants Ltd is the administrator that holds all the personal information,
 - b) administrator processes personal information in purposes regarding his business, including promotions of this business, and personal data is shared only with entities authorized by law,
 - c) any user that personal data is subjected to, has right to access to his/hers data and to correct them.
 - d) providing these personal data is voluntary.

- 5. HR Internal Consultants Ltd reserves right to send unannounced messages to registered users, through both electronically and conventional channels. These include all information related to the website (changes, promotions, technical information, etc.), uncommercial letters (compliments, holiday cards, security information, personal comments, etc.), advertisements and promotional materials.
- 6. To provide user with quality services, website requires:
 - a) permanent connection to the Internet,
 - b) recommended browser: Internet Explorer versions 7.0 and higher, or Opera versions 8.x and higher or Firefox versions 4.x and higher and Chrome 12.0 and higher,
 - c) browser must have JavaScript enabled,
 - d) browser must accept "cookies", which means properly handled Cookies (small text files sent to user's browser). Cookies provided the correct action is to be accepted by your browser.
- 7. Privacy Policy does not include websites and companies, whose information are available on the website, or addresses that the website redirect to through hyperlinks. HR Internal Consultants Ltd does not hold responsibility for any content of those websites.

Contact to Administrator

All questions and reporting on the proper functioning of the Service or irregularities observed please notify the e-mail address: admin@hric.pl.